

**THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**  
**December 6, 2010**

A regular meeting of the Board of Examiners of Psychology was held at the Office of Occupations and Professions in Frankfort, KY on December 6, 2010.

**MEMBERS PRESENT**

Thomas W. Miller, Ph.D., Chair  
Barbara K. Jefferson, Ph.D., Vice-Chair  
Eva Markham, Ed. D.  
Melissa Hall, M.S.  
Sally Brenzel, Psy.D.  
William G. Elder, Ph.D.  
Paula Glasford  
Danette Morton-Page, M.A.

**OCCUPATIONS & PROFESSIONS STAFF**

Julie Jackson, Board Administrator  
Frances Short, Executive Director  
David Garr, Deputy Executive Director

**OTHERS PRESENT**

Mark Brengelman, Assistant Attorney General  
Lisa Wilner, Executive Director, KPA

**CALL TO ORDER**

Dr. Miller, Ph.D., Chair, called the meeting to order at 10:10 a.m.

**MINUTES**

The minutes of the November 11, 2010 meeting were called to the attention of the Board. A motion was made by Dr. Jefferson to approve the minutes as amended. The motion, seconded by Dr. Markham, carried.

**FINANCIAL Report & Legal Fees**

Financial statement for the month ending November 30, 2010 and legal fees for October, 2010 were presented to the Board. Dr. Elder made a motion to accept the financial statement and legal fees. Motion, seconded by Dr. Markham, carried.

**DIRECTOR'S REPORT**

Ms. Short advised the Board that effective December 16, 2010, she will be moving to the Labor Cabinet. David Garr will temporarily fill the director's position if no one is appointed prior to December 16, 2010.

Ms. Short advised that the Memorandum of Agreement is currently in the legal department of the Secretary's office for review.

**COMPLAINTS SCREENING COMMITTEE**

- Case 00-05 – No action taken.
- Case 03-12 and Case 06-05 – Case is closed as settled.

- Case 09-08 – A hearing date will is scheduled for February 15-18, 2011 at the Board office.
- Case 10-15 – A motion was made by the Complaints Screening Committee to dismiss the case. The motion, seconded by Dr. Elder, carried.
- Case 10-19 – Ongoing and under investigation.
- Case 10-21 – A motion was made by the Complaints Screening Committee to issue a Notice of Hearing and Order. The motion, seconded by Dr. Elder, carried. After further discussion the motion was withdrawn and a second motion was made for further investigation with the supervisor. The motion, seconded by Ms. Glasford, carried. Ms. Hall will contact the investigator to advise of the Board's request.
- Case 10-22 –Ongoing and under investigation.
- Case 10-23 –A Notice of Hearing and Order has been drafted and is ready for signature and mailing.
- Case 10-24 – A motion was made by the Complaints Screening Committee to issue a Notice of Hearing and Order. The motion, seconded by Dr. Jefferson, carried. Mr. Brengelman will draft the document.
- Case 10-25-A&B – Dr. Markham recused herself from the discussion and left the room for this part of the meeting. A motion was made by the Complaints Screening Committee to open an investigation. Dr. Heck will be assigned as the investigator. The investigation should be by phone to the extent possible. Ms. Morton-Page will serve as Case Manager.
- Case 10-26 – The Cease & Desist documents will go out via certified mail December 6, 2010.
- Case 10-27 – Ongoing and under investigation.
- Case 10-28 – Ongoing and under investigation.

The members of the Complaints Screening Committee recused from voting on the above recommendations of the Committee.

### **COMMITTEE REPORTS**

**Supervision Committee** – Ongoing and routine monitoring. Dr. Owen Nichols, newly appointed Board member, will be assigned to the supervision committee.

**Continuing Education Committee** – Ongoing and routine monitoring.

**Credentials Review Committee** –Dr. Jefferson discussed the file of an unsupervised Licensed Psychological Associate working towards a doctoral degree and has not yet applied for a temporary license as a Licensed Psychologist. A motion was made by Dr. Jefferson to file a Board initiated complaint. The motion, seconded by Ms. Glasford, carried.

**Examination Committee** –The next examination will be on December 17, 2010.

**Disciplined Psychologists Reports** – Dr. Elder, liaison in Case 10-02, discussed the language in the Settlement Agreement and the supervisor/supervisee relationship. Mr. Brengelman will review the Settlement Agreement and contact Dr. Elder. Dr. Elder will draft a letter to the supervisor.

Barb Jefferson presented a report from Dr. Shelley Haste titled ‘Review of Conferences on ethics for Psychologists’.

### **EXPIRED LICENSURE REPORT**

There were two expired license for the month of August. Ms. Morton-Page made a motion to send a certified letter to these licensees advising them that their license has expired and that they must cease practice. Motion, seconded by Dr. Markham, carried.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

**Email from Richard Sears** – Discussion was held. Mr. Brengelman will draft a response forward it to Dr. Miller for review.

**Email from Todd Liebesfeld** – Discussion was held. Mr. Brengelman and Dr. Miller will draft a response.

**Plaques for former board members** – The Board requested that a plaque be ordered for Dennis Buchholz whose term expired in July 2010. The plaque for Richard Applegate whose term also expired in July 2010 will be presented to him on December 17, 2010.

**KBEP newsletter** – The Board reviewed and approved the newsletter as amended.

**Supervised Experience checklist forms** – Dr. Jefferson drafted checklist forms to aid in determining if supervised experience hours meet requirements.

### **SCHEDULE NEXT MEETING**

The next Board meeting will be held on January 10, 2011 at the Office of Occupations and Professions in Frankfort, Kentucky. Board meeting dates were set for 2011 and will be posted on the Board website.

### **TRAVEL AND PER DIEM**

A motion was made by Ms. Glasford to approve payment of travel expenses and per diem compensation for eligible members attending today’s meeting. The motion, seconded by Dr. Markham, carried.

### **ADJOURN**

A motion made by Dr. Markham to adjourn the meeting at 12:00 a.m. The motion, seconded by Dr. Elder, carried.

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Thomas W. Miller, Ph.D. ABPP  
Board Chair